



Town of Talala Wellness Committee Presents:

Talala Fall Festival

September 26, 2026

8:00 am to 3:00 pm

VENDOR REQUEST FORM

The Town of Talala Wellness Committee is preparing for an exciting event with a 5k Race and 1-mile Fun Run, Strongman Show, Shopping, Food Trucks and more. We are also welcoming Paul Bogart back for our 2nd Annual Street Dance from 6-10 pm. All events will be held at the Town of Talala Park.

Please fill out this form if you would like to participate as a vendor at the event. And if you know of any other vendors who may be interested, please spread the word and registration form.

PLEASE PRINT

Business Name: _____

Contact Person: _____

Email Address: _____

Phone #: _____ Please Text Me Festival Updates: __ Yes __ No

Personal and/or Business Facebook page: _____

Website: _____

Mailing Address: _____

Description of product/services being sold/promoted (please be specific)

10 X 10 SPACE \$20.00 X Qty. _____ = \$ _____

Electricity (LIMITED #) \$10.00 \$ _____

Total Amount Due: \$ _____

- Vendors must provide their own electrical cords and lights.

Registration Requirements

- o Complete the vendor form, sign and return before **August 28, 2026** with full payment.
- o Mail registration form and/or check/money order to: PO Box 52, Talala, Oklahoma 74080
- o Email registration form: townhall@talalaok.gov subject: Fall Festival Vendor
- o Payments can also be made at the Town website "talalaok.gov", look for the payment option in the upper right-hand corner and use the phrase "Fall Festival Vendor" when asked in the payment portal.
- ** (small service fee charged) ** ** If any payments are returned, there will be a \$35 charge and your spot will be forfeited. All payments will then be required in cash to reserve your spot and be in good standing.
- o The Festival Committee will inspect all vendor areas to ensure no safety issues are present. This will include canopy and display placement as well as any electrical items.

Terms and Conditions

Vendor Selection: The festival reserves the right to limit or decline vendors offering similar or duplicate products in order to ensure a diverse and engaging shopping experience. Our goal is to provide a wide variety of unique offerings so attendees can enjoy a dynamic and interesting selection of vendors throughout the event.

Setup and Breakdown: Setup will be from 6:00 am to 8:30 am on the day of the festival. (The roads must be clear at 8:30 am for the 5k race.) The festival ends at 3:00 pm and tear-down is allowed to begin at 3:01 pm. Before leaving your area, please ensure ALL trash/debris is cleaned up.

Displays: Each vendor is responsible for your own displays. This is an outdoor event in full sun areas, we highly recommend using a canopy with weights because the wind may be a factor as well; secure those displays!

Food and Water: Each vendor and any helpers are responsible for their own meals and beverages.

Cancellation of space: Vendor space fees are Non-Refundable, regardless of vendor or event host cancellation. The event WILL GO ON even if weather may affect part of the day.

Advertising: In addition to our advertising, we ask vendors to promote the event via their social media outlets as well as sharing posts made on any Festival pages. There will be an event created on the "Talala Fall Festival" Facebook page for you to post that you are "Going" and we encourage you to invite your family/friends/followers to attend.

Taxes: If applicable, each vendor/business is responsible to report taxes to the proper authorities.

Thank you for being part of the 2026 Talala Fall Festival. Your vendor request will be confirmed via email once the request is approved. All payments will then be expected within 2 weeks to hold your spot.

Indemnification

Exhibitor agrees to indemnify and holds harmless the Town of Talala and its Wellness Committee and/or its volunteers entirely free from any and all claims, actions and judgements, including but not limited to all cost of attorney fees arising out of or related to the operation of the exhibitors at the Talala Fall Festival. I have read and understand the Terms and Conditions and agree to them as well and the Indemnification clause.

Signature: _____

Printed Name: _____ Date: _____

***** OFFICE USE *****

Date request received: _____ Date confirmation email sent: _____

Payment amount received: \$ _____ Cash _____ Check _____ Money Order _____ Online _____

* Total # of spaces: _____ Electricity: Yes _____ No _____