

AGENDA FOR TUESDAY, JANUARY 9, 2024

The Board of Trustees of the Town of Talala, Oklahoma will meet on Tuesday, JANUARY 9, 2024 at 6:00 pm at Town Hall located at 102 W Watova St, Talala, Ok for a regularly scheduled meeting.

Official action can only be taken on items which appear on the agenda. The Talala Board of Trustees may adopt, ratify, deny, defer, recommend, amend, strike, or continue any agenda item.

ORDER OF BUSINESS

1. Call to Order.
2. Roll Call.
3. Declaration of a Quorum.
4. Call to the Public.

“Citizens Opportunity to Address the Board: This item is available for citizens to speak for three (3) minutes on any subject on or off the agenda but related to Town business and services. However, by state law, no action may be taken on topics not listed on the agenda. It can be studied for future report or action.”

Notwithstanding that an item may indicate for discussion and/or information only, all agenda items are for discussion and whatever further action the Town Board of Trustees deem necessary or advisable to discharge their constitutional, Town Meeting Act, and statutory powers of Government.

5. Consent Agenda
 - A. Approve the minutes of the Regular Meeting held December 12, 2023.
 - B. Approve the Purchase Orders for December 2023.
 - C. Approve the Budget Amendments for December 2023.
 - D. Approve the Library Report for the month of December 2023.
 - E. Approve to adopt the Rogers County approved holiday schedule for 2024.
 - F. Approve Rebecca Williams attending OML budget training January 25, 2024, in Guthrie, Ok.
 - G. Approve reappointment of Kenny Weast to the Grand Gateway Board of Directors for 2024.
6. Discussion and possible action on items removed from the Consent Agenda.
7. Receive and file the Treasurer's Report for December 2023.
8. Receive and file the quarterly financial audit report as prepared by Diana Long.
9. Discuss, approve, or disapprove the Police Chief's report for the month of December 2023.
10. Discussion and possible action on the progress of the Town of Talala website.
11. Discussion and possible action on police badges on the surplus list approved on December 12, 2023.
12. Discuss, approve, or disapprove adding an authorized user to the existing Armstrong credit card account for Police Department use.

13. Report from Board of Trustees on progress and/or needs for assigned department area of focus.
14. Discuss, approve, or disapprove moving the Cherokee Nation Safety Grant monies from the Town checking account to the Town grant funds account.
15. Discuss, approve, or disapprove appointing Rebecca Williams as Town Clerk/Treasurer to fulfill the statutory duties for the Town of Talala at a pay of \$200.00 per month for the performance of these duties and to increase her hourly pay to \$17.00 for all non-statutory duties such as Town Administrator duties, Grant Manager, Court Clerk duties, to record files, record payroll, and to have supervision over non-police employees of the Town beginning February 1, 2024.
16. Discussion, Motion and Vote to enter into Executive Session pursuant to OK Statute 25 Section 307 B.
 1. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, appointing Diana Long as Deputy Town Clerk / Treasurer and discuss administrative duties and compensation, thereof.
17. Return to Open Session.
18. Discussion and possible action on items covered in the Executive Session.
19. Discuss, approve, or disapprove appointing Diana Long as Deputy Clerk/Treasurer for the Town of Talala to perform administrative duties in assisting the Town Clerk/Treasurer, Court Clerk position and to be paid on an hourly basis at a rate of \$16.00 per hour for 15 hours per week beginning February 1, 2024.
20. Discuss, approve, or disapprove removing Connie Roller from all bank accounts and credit cards, and replacing with Rebecca Williams, Town Clerk / Treasurer effective February 1, 2024.
21. Discussion and possible action to hire NorthEast Tech instructor to come to town hall to provide updated QuickBooks training and manuals.
22. New Business (not anticipated prior to the posting of the agenda).
23. Adjournment.

Attest by:



Connie Roller, Talala Town Clerk

